



ISRAEL UNLIMITED
Boutique Tours

Internship Description

Name of Organization: Israel Unlimited

Activity of the business/organization: Boutique Tour Company

Organization/business website: www.israelunlimited.com

Briefly describe the internship position, including examples of tasks and responsibilities:

- ✓ Listening carefully to the guests' desires and designing their private tours in Israel.
- ✓ Designing itineraries in a, professional, detailed, error-free and timely manner.
- ✓ Creating tour packages by combining various services and resources across suppliers such as private tour guide, accommodations, sites and attractions.
- ✓ Making reservations and performing office administrative tasks.
- ✓ Passion for service delivery, exceeding customer expectations and having a track record of winning over and retaining customers.
- ✓ Updating and managing social networking and company's website.
- ✓ Managing sales process and ensuring a smooth handover while offering guests a flawless experience.
- ✓ Understanding the commercial responsibilities of the business and thriving on driving efficiency savings while enhancing the customer experience.
- ✓ Updating and managing social networking and company's website.
- ✓ Learning how to design packages private tours

Contact person at the organization:

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