STUDENT COUNCIL OF THE UNIVERSITY OF DUBROVNIK

WELCOME TO UNIDU

A guide to student life in Dubrovnik
2026/2027

welcomehub.io/szdu · studzborunidu@gmail.com

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01 Welcome to UNIDU

This guide is not about how to become a student — you have already done that. It is about everything you actually need now that you are here: how studying works, where to eat, how to earn some money, who to turn to when you get stuck and where to have a good time in Dubrovnik as a student.

The Rectorate and campus of the University of Dubrovnik.

Welcome to the city you will call home for the next few years.

02 How studying works

Studomat and exam registration/cancellation

– You register for an exam no later than 3 days before the exam date, exclusively through Studomat.

– You can cancel an exam registration no later than 24 hours before the exam. Exception: if the exam is on a Monday or the day after a public holiday, you must cancel at least 3 days in advance.

– If you do not cancel on time and do not show up, it counts as a used attempt (recorded as 0).

Repeating a year, suspending studies, changing programme

– If you do not meet the requirements for enrolling in the next year by 30 September, you repeat the year. As a full-time student you may repeat each year only once — a second failure means losing full-time student status.

– Suspension of rights and obligations (formerly called “interruption of studies”) is requested with a written, justified request to the head of your faculty/department, within 15 days of the reason arising (pregnancy, parental leave, long illness, military service, worsened socio-economic situation and similar).

– A change of programme or major is requested from the head of your faculty/department no later than 1 September of the current academic year.

Full-time vs. part-time status

– A full-time student normally enrols in 60 ECTS credits per year and may not be in full-time employment or run a business. A part-time student enrols in 30–60 ECTS credits, pays the full tuition fee and may work. Part-time students cannot switch to full-time status; full-time students may request a switch to part-time.

ECTS threshold for enrolling in the next year

– The threshold is 45 ECTS credits: a student who has not earned 45 ECTS credits by 30 September repeats the year. Students with 45–54 ECTS credits enrol conditionally, paying an extra fee for each credit not yet passed, and students with 55 or more ECTS credits enrol paying only the enrolment fee. Check the exact amount per ECTS credit and the enrolment fee for 2026/27, and any differences between departments, with your department's student office.

Academic calendar 2026/2027

– The teaching calendar for the 2026/2027 academic year has been published — see the official overview (teaching weeks, exam periods, holidays) on the next page.

SVEUČILIŠTE U DUBROVNIKU
UNIVERSITY OF DUBROVNIK

ACADEMIC CALENDAR FOR UNDERGRADUATE AND GRADUATE STUDIES
ACADEMIC YEAR 2026/2027

	OCTOBER					NOVEMBER					DECEMBER				
Teaching week	WINTER	1	2	3	4	4	5	6	7	8	9	10	11		
Mon		5	12	19	26		2	9	16	23/30		7	14	21	28
Tue		6	13	20	27		3	10	17	24	1	8	15	22	29
Wed		7	14	21	28		4	11	18	25	2	9	16	23	30
Thu	1	8	15	22	29		5	12	19	26	3	10	17	24	31
Fri	2	9	16	23	30		6	13	20	27	4	11	18	25	
Sat	3	10	17	24	31		7	14	21	28	5	12	19	26	
Sun	4	11	18	25		1	8	15	22	29	6	13	20	27	

	JANUARY					FEBRUARY					MARCH				
Teaching week		12	13	14	15	WINTER		1	2		3	4	5	6	7
Mon		4	11	18	25	1	8	15	22		1	8	15	22	29
Tue		5	12	19	26	2	9	16	23		2	9	16	23	30
Wed		6	13	20	27	3	10	17	24		3	10	17	24	31
Thu		7	14	21	28	4	11	18	25		4	11	18	25	
Fri	1	8	15	22	29	5	12	19	26		5	12	19	26	
Sat	2	9	16	23	30	6	13	20	27		6	13	20	27	
Sun	3	10	17	24	31	7	14	21	28		7	14	21	28	

	APRIL					MAY					JUNE				
Teaching week	7	8	9	10	11	11	12	13	14	15					
Mon		5	12	19	26		3	10	17	24/31		7	14	21	28
Tue		6	13	20	27		4	11	18	25	1	8	15	22	29
Wed		7	14	21	28		5	12	19	26	2	9	16	23	30
Thu	1	8	15	22	29		6	13	20	27	3	10	17	24	
Fri	2	9	16	23	30		7	14	21	28	4	11	18	25	
Sat	3	10	17	24		1	8	15	22	29	5	12	19	26	
Sun	4	11	18	25		2	9	16	23	30	6	13	20	27	

	JULY					AUGUST					SEPTEMBER				
Mon		5	12	19	26		2	9	16	23/30		6	13	20	27
Tue		6	13	20	27		3	10	17	24/31		7	14	21	28
Wed		7	14	21	28		4	11	18	25	1	8	15	22	29
Thu	1	8	15	22	29		5	12	19	26	2	9	16	23	30
Fri	2	9	16	23	30		6	13	20	27	3	10	17	24	
Sat	3	10	17	24	31		7	14	21	28	4	11	18	25	
Sun	4	11	18	25		1	8	15	22	29	5	12	19	26	

- Start of classes
- End of classes
- End of classes for Graduate Studies at the Faculty of Economics
- Public holidays and non-teaching days
- Examination periods
- Extraordinary examination period
- Rector's examination period
- Start of classes for Graduate Studies at the Faculty of Economics

TEACHING QUALITY SURVEY

1. Winter semester: from 7 December 2026 to 24 January 2027
2. Summer semester: from 12 April 2027 to 16 May 2027

03 Your UNIDU digital package

DID YOU KNOW...?

The University of Dubrovnik grew out of the Maritime College founded in 1959 — education of seafarers in Dubrovnik has a tradition of more than sixty years.

– First step: activate your AAI@EduHr account. It opens the door to Studomat, course materials, your student e-mail and other systems.

– Since September 2025 UNIDU uses Microsoft 365 for student e-mail on the @stud.unidu.hr domain, with sign-in via Microsoft Authenticator.

– Through Microsoft 365 A1 Plus you get: Outlook, Word, Excel, PowerPoint, OneNote, OneDrive (1 TB of storage), Teams, Forms and Class Notebook.

STUDENTSKI ZBOR SVEUČILIŠTA U DUBROVNIKU

04 Student canteen — OBIED restaurant

– Opening hours: lunch 11:30–15:00, dinner 18:00–21:00. Pancakes: 11:30–14:30 (with lunch) and 18:00–20:30 (with dinner). On Sundays the restaurant serves lunch only — no dinner.

– Price of a student meal: €0.86 (decision of the Ministry of Science, Education and Youth of 16 Sept 2026, valid 1 Oct 2026 – 30 Sept 2027).

– The restaurant has more than 600 seats, meals are freshly prepared every day, and the daily menu is posted on SC Dubrovnik's Instagram.

– Ordering works with your X-ica: scan your student card at the kiosk, choose your meal, confirm the order and pay by card.

– Allergens: SC Dubrovnik does not publish an allergen table per dish. If you have an allergy or intolerance, speak directly to the restaurant staff.

OBIED restaurant — the Student Dormitory dining hall.

05 Student dormitory

– The dormitory has 503 beds: 249 double rooms (private bathroom, air conditioning, wifi, two desks) and 5 single rooms adapted for students with disabilities. 290 places are reserved for students from disadvantaged socio-economic backgrounds.

Prices for 2026/2027 (SC Dubrovnik Governing Board decision, 28 July 2026)

– Subsidised: €125/month (double room, regular student); €115/month (double room, disadvantaged background); €115/month (single room, disability).

– Non-subsidised: €250/month (double room, whole year); €285/month (double room, one semester); €250/month (single room, disability); €20/night (full-time student, temporary stay); €40/night (part-time student, temporary stay).

– Garage parking: €35/month (from 1 Sept 2026). Other services: deep cleaning of a room €30, guest cleaning €15, washing and drying laundry €6.64 (dorm residents get 50% off), lost/broken card €15.

Application, rules, facilities

– The call for subsidised accommodation opens at the beginning of July every year. You apply via Form A (online) together with a Statement on household members; documents are sent by post to Marka Marojice 2b, Dubrovnik.

– Bed linen is changed every two weeks, you bring your own towels, and you can choose your roommate by mutual consent agreed by e-mail.

– In the dormitory you have: a gym/fitness room, laundry, the student club “Skatula” (open daily 9:00–00:00: gaming corner, billiards, table football, darts, pub quizzes), the multi-purpose hall “Salocha”, tea kitchens, study areas and the “Academia” restaurant.

Student Dormitory Dubrovnik from the air.

06 Student Service (jobs)

– Contact: 020/437-680, studentservis@scdu.hr, open Mon–Fri 8:00–16:00, address Marka Marojice 2b.

– Minimum student hourly rate for 2026: €6.56/h net. Ranges by type of job, e.g. waiter/housekeeper/cleaner €6.56–11.00/h, driver/skipper/tourist information €8.00–13.00/h, programmer €8.00–15.00/h.

– To join you need: a valid X-ica (or other proof of student status), ID card, IBAN and a signed statement. Your health insurance must be active before joining or renewing.

– Work contracts are issued online via the AAI@EduHr system — you print 3 copies, sign them and return them to SC within 15 days. A contract can also be issued in person at the Student Service office (Marka Marojice 2b).

The Student Service desk.

07 Money and benefits

Tax limits

– Up to €3,600/year: the threshold for keeping your status as a dependent family member of your parents/guardians. Over €12,000/year: you become liable for income tax on earnings above the prescribed tax-free portion and personal allowance. These are two different thresholds — do not mix them up.

State scholarship

– The Ministry of Science, Education and Youth (MZOM) publishes a call every year for state scholarships for full-time students of lower socio-economic status (for 2025/26: 12,150 scholarships, €200/month for 9 months) and a separate call for STEM scholarships. Applications are submitted online only at drzavnestipendije.mzom.hr (STEM: stemstipendije.mzom.hr).

– The call for 2026/27 had not yet been published at the time of writing (only the list of eligible STEM programmes) — it usually comes out in mid/late October. Keep an eye on drzavnestipendije.mzom.hr.

– Questions: drzavne-stipendije@mzo.hr, 01/4594-151, 01/4594-175, 01/4594-150.

Other scholarships

– City of Dubrovnik: five categories (gifted students, shortage occupations, lower income, children of war victims, disability). From 1 Jan 2026 the amounts are €250 (studying outside Dubrovnik) / €140 (studying in Dubrovnik). The 2026/27 call is published on dubrovnik.hr in the autumn.

– Dubrovnik-Neretva County: €146/month in 2025/26. The call for 2026/27 had not yet been published at the time of writing — follow dnz.hr.

– Others: “Ivo Račić” Foundation, Seafarers' Union of Croatia scholarships (for maritime studies, 2026/27 deadline 16 Oct 2026), Blaga djela Foundation, international scholarships (Fulbright, DAAD, French Government, CEEPUS). UNIDU contact: stipendije@unidu.hr, Marijana Lujo, 020/446-028.

Travel subsidy for students from outside Dubrovnik

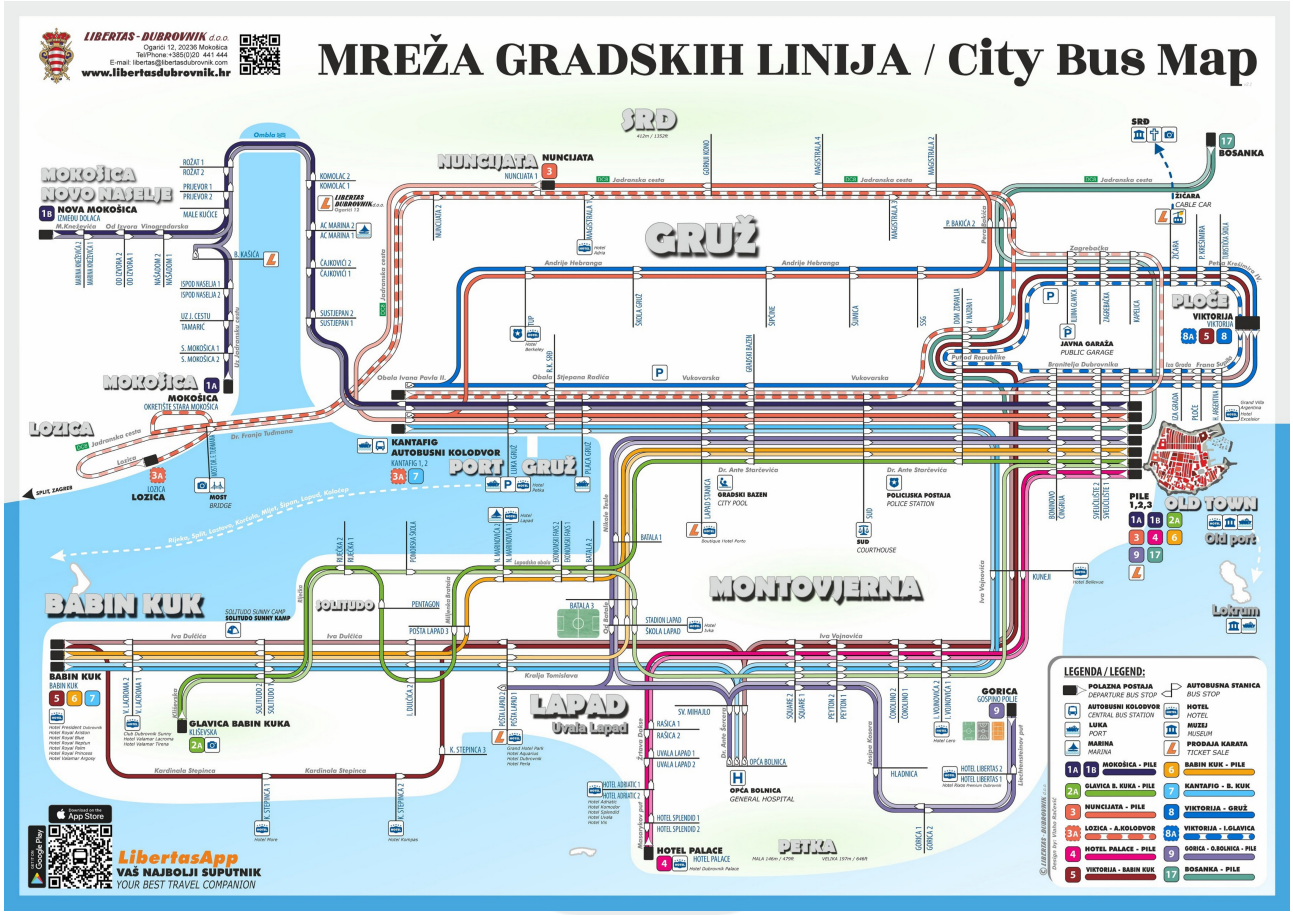
– The City of Dubrovnik covers 50% of the bus ticket price between your place of residence and place of study, up to €33.18 per return ticket, for a maximum of 4 return tickets a year. You need a certificate of enrolment from your faculty.

08 Getting around Dubrovnik

– Libertas' official price list includes a contactless monthly “pupil” pass, which is also valid for university students — prices by zone: City of Dubrovnik €6.64, wider area €10.62, Župa dubrovačka €26.54, Konavle €66.36, Dubrovačko primorje €73.00.

– The Libertas app shows timetables, the route network, lets you buy tickets and shows real-time bus arrivals.

How the buses run — Libertas route network



09 Libraries and study spaces

DID YOU KNOW...?

The English word "argosy" (a large merchant ship) comes from the name of Dubrovnik — Ragusa. Shakespeare mentions these Ragusan ships in "The Merchant of Venice", speaking of ships returning richly laden to port.

– Social Sciences Library — Lapadska obala 7. Open Mon–Fri 8:30–14:00. Loans: up to 3 books for 15 days. Contact: 020/445-913, knjiznica-ekonomija@unidu.hr.

– Library for Technical and Biotechnical Sciences — two locations: Ćira Carića 4 and Branitelja Dubrovnika 41. Access to e-databases via baze.nsk.hr, Summon and IEEE Xplore.

– Access to e-databases (including EBSCO) is via AAI@EduHr login on the national Portal of Electronic Resources.

– Dubrovnik City Libraries: students of UNIDU, RIT and Libertas get a discounted membership card — €2 instead of the regular €7.

10 Erasmus+

DID YOU KNOW...?

Without an army of its own, the Republic of Dubrovnik preserved its freedom through skilful diplomacy — in the 14th and 15th centuries it was, together with Venice and Ancona, the most important maritime trading centre on the Adriatic, with consuls across the Mediterranean and Europe.

– UNIDU has more than 200 partner institutions abroad and offers study abroad through Erasmus+, including double-degree programmes.

– International Relations Office (Erasmus+): international@unidu.hr, +385 (0)20 44 60 41 or +385 (0)20 44 60 43. Team: Sandra Memunić, mag. oec. — head of office; Maria Pendo, mag. oec. — professional associate.

ESN Dubrovnik — Erasmus Student Network

ESN Dubrovnik is a student association founded in 2012, part of the international Erasmus Student Network — one of the largest student organisations in Europe, with more than 500 local sections across the continent. We are based at Lapadska obala 7, in the Faculty of Economics building. We are the crew that welcomes Erasmus students to Dubrovnik — and the crew to contact when you want to go on exchange yourself.

– **Buddy system** — a local student becomes a “buddy” to an incoming Erasmus student: meets them, helps with housing and paperwork and shows them the city. The quickest way to practise your English and make friends from all over Europe.

– **Trips and socials** — boat trips to the Elaphite Islands, city tours, international evenings and nights out with Erasmus students.

– **Volunteering** — environmental and humanitarian actions (e.g. clean-ups with Dubrovnik-Neretva County); volunteer hours and experience that belong on your CV.

– **Eurodesk** — ESN Dubrovnik is a Eurodesk multiplier: we give you free information on opportunities for young people in Europe — exchanges, volunteering abroad (European Solidarity Corps), traineeships and scholarships.

– **Join us** — we look for new members and buddies every academic year. Board 2026/2027: president Tea Petrokov, vice-president Nina Vidan. Contact: +385 99 216 9238, president@esndubrovnik.hr, Instagram @esn_dubrovnik.

ESN Dubrovnik — boat trip to the Elaphite Islands and a volunteer clean-up.

11 Careers

DID YOU KNOW...?

Ruđer Bošković — one of the greatest scientists of the 18th century, a physicist, astronomer, mathematician and diplomat — was born in Dubrovnik in 1711.

– The Student Counselling and Alumni Office deals with career development, preparation for the labour market, professional development, connecting with alumni, mentoring and career counselling.

– Contact: karijere@unidu.hr, daria.vucijevic@unidu.hr, 020/445-931.

STUDENTSKI ZBOR SVEUČILIŠTA U DUBROVNIKU

12 Psychological support

DID YOU KNOW...?

In the days of the Republic of Dubrovnik it was forbidden to make important political decisions while the jugo (south wind) was blowing — the wind was believed to cloud judgement. Even today it does not hurt to let a bad day pass before big decisions.

– Individual psychological counselling is available to all UNIDU students — free, voluntary and confidential.

– Book an appointment by e-mail: Jelena Bupić, mag. psych. — jelena.bupic@unidu.hr, 020/445-921. Address: Lapadska obala 7, Faculty of Economics building, office EK-7.

STUDENTSKI ZBOR SVEUČILIŠTA U DUBROVNIKU

13 Support and accommodations

DID YOU KNOW...?

The Old Town of Dubrovnik has been on the UNESCO World Heritage List since 1979 — one of the best-preserved medieval cities in Europe.

– UNIDU has a system of support and adjustments to teaching and assessment for students with disabilities and various health conditions that may affect their studies.

– Contacts: daria.vucijevic@unidu.hr, jelena.bupic@unidu.hr.

STUDENTSKI ZBOR SVEUČILIŠTA U DUBROVNIKU

14 Your student rights

DID YOU KNOW...?

The motto of the Republic of Dubrovnik was "Non bene pro toto libertas venditur auro" — "Freedom is not sold for all the gold in the world". The same value stands behind clearly defined student rights today.

– You register for an exam no later than 3 days before and cancel no later than 24 hours before (3 days before if the exam is on a Monday or the day after a holiday) — see chapter 2.

– There is a Student Ombudsperson (see chapter 15), and the official SZDU app has a permanent link "Need help? Contact the Student Ombudsperson".

STUDENTSKI ZBOR SVEUČILIŠTA U DUBROVNIKU

15 Student Ombudsperson

– Eugen Jobst is the Student Ombudsperson of the University of Dubrovnik and, by virtue of this role, a member of the Senate (without voting rights). Contact with the ombudsperson is also highlighted in the official SZDU app (welcomehub.io/szdu).

– What exactly the ombudsperson does: deals with academic matters and the protection of students' rights and freedoms — e.g. disputes about grading or how exams are conducted, uncertainties about your obligations and rights under the Study Regulations, communication problems with teachers or faculty management, as well as university-wide issues such as student housing, food or mobility.

– How to get in touch: send an e-mail describing the problem; the ombudsperson investigates the case, mediates between you and the institution and proposes a solution if needed. It is free and confidential — you do not have to go through anyone else or explain yourself to anyone first.

– Contact: studentskipravobranitelj@unidu.hr.

Eugen Jobst, Student Ombudsperson.

16 Student Council (SZDU)

– SZDU represents students' interests, takes part in decision-making in University bodies, looks after student standards, works to uphold student rights, encourages extracurricular activities and helps fund student projects.

– Members elected at the constituent session on 26 Feb 2026 (academic year 2025/2026): president Mato Šundrica, vice-president Maxim Noah Vučković, secretary Mia Mirošević, Student Ombudsperson Eugen Jobst.

– Contact: studzborunidu@gmail.com, Branitelja Dubrovnika 41, 20000 Dubrovnik, szdu.hr.

– Follow us: instagram.com/szunidu and tiktok.com/@szunidu.

The official SZDU digital app

– SZDU has its own official app at **welcomehub.io/szdu** — a web app (PWA) that you open in your browser and add to your phone's home screen ("Add to phone" / Install), not a classic app from Google Play/App Store. It includes the sections Representatives, Student Standard, Projects, Menza, SCDU and FAQ, current student discounts in town, an events calendar and a direct link to the Student Ombudsperson.

– Do not confuse the SZDU app with the "SCDU" app on Google Play/App Store, which belongs to the Student Centre Dubrovnik (jobs, housing, news) — two different organisations with similar abbreviations.

SVEUČILIŠTE U DUBROVNIKU
STUDENTSKI ZBOR

17 Got an idea?

DID YOU KNOW...?

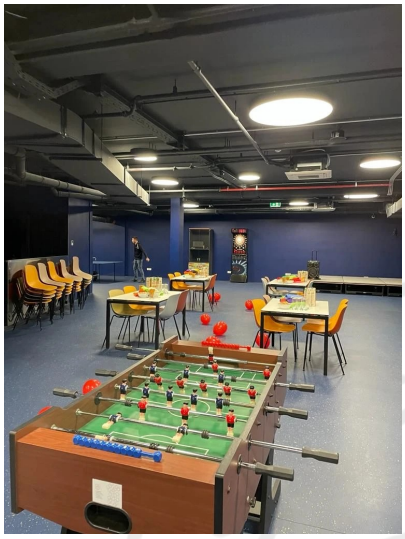
Legend has it that when stone ran out while the Minčeta tower was being completed in 1464, everyone entering the city from Gruž or Ploče had to bring a stone matching their build — perhaps Dubrovnik's first "crowdfunding" campaign.

– Through public calls, the Student Council funds student projects — tournaments, workshops, concerts, charity events, trainings, student association projects. Follow SZDU's current calls, including the Projects section of the official app.

Your idea, your city.

18 Student life

- Skatula — the student club in the dormitory, open daily 9:00–00:00: gaming corner, billiards, table football, darts, table tennis, pub quizzes and more. Salocha — a multi-purpose hall for larger events.



Skatula — the student club in the Student Dormitory.

Weekly student discounts in town (example from the official SZDU app)

The SZDU app (welcomehub.io/szdu) publishes partner discounts every week. Status as checked on 1 Oct 2026 — **this changes regularly, always check the current offer directly in the app**, do not rely on the list below if this guide is more than a few weeks old:

- Monday and Tuesday: Tutto Bene, Gulos, Amfora
- Wednesday: Prova, Amor, Ten11
- Thursday: La Luna, Scala, Belvedere
- Friday: Prova, Scala, Public Pub
- Saturday: Belvedere, Mezzanave
- Sunday: Yummi, Mezzanave
- Every day: Time Bar & More, Street Food Old Town, Caffe Bar Brazil (10% every day)

Sport

- There is no formal body called a “University Sports Association”, but UNIDU regularly organises a “Sports Day” and takes part in the “UniSport Finals” (the national student competition). For top student athletes there is the “Study and Train” programme and special Regulations on studying for student athletes.
- For info on how to get involved in sports activities, ask the Student Council or your department.

Student Wednesday: pub quiz, then Level

Every other Wednesday the student night starts with the **Student Council pub quiz in Skatula (at 20:00)**. The first one is on **7 October 2026**, followed by 21 Oct, 4 Nov, 18 Nov, 2 Dec and 16 Dec — watch for announcements. Get a team of a few people together (or come on your own and we will put you in a team), bring some snacks and answer questions on pop culture, music, sport, history and everything in between. It does not matter if you know everything — what matters is hanging out and meeting people from other programmes.

Student Council pub quiz — a full hall, dozens of teams and one winning crew.

Student Wednesday at Level

After the quiz everyone moves a few steps on — to **Caffe & Night Bar Level** (Iva Vojnovića 39), right next to the Student Dormitory. Every other Wednesday it hosts the Student Council's **Student Wednesday**: music, hanging out and the student crowd until late. Announcements and photo galleries: instagram.com/szunidu.

Student Wednesday at Level (photo: Student Council, @szunidu).

19 Freshman party (Brucošijada)

What is a brucošijada, anyway?

“Brucošijada” is the traditional welcome party for freshmen (“brucoši”) — the first big night out together for the new generation of students. It is organised by the Student Council and is meant first of all for you, but older students come too, so it is the best chance to meet, in a single night, people from your year, from other programmes and those who have “seen it all”. No dress code, no rules except one: come.

WHEN	Saturday, 31 October 2026, starting at 22:30
WHERE	Culture Club Revelin, Sv. Dominika 3, Old Town (Revelin Fortress, by the Ploče Gate)
LIVE	Indira — live performance
PRICES	Promo drink prices for students all night
INFO	Tickets and all updates: instagram.com/szunidu

Club Revelin

Revelin is one of the best-known clubs in Croatia, set in the stone vaults of the 16th-century Revelin Fortress, right at the eastern entrance to the Old Town. You get there on foot through the Ploče Gate or from Stradun towards Ploče. Libertas buses run to Pile and Ploče — check night departures for the way back in the Libertas app.

Culture Club Revelin — the fortress's stone vaults (photo: clubrevelin.com).

20 Dubrovnik for students

DID YOU KNOW...?

In the Middle Ages Dubrovnik was an important centre of espionage — Dubrovnik rector Marin Zamanja secretly reported to the Spanish king Charles V on the Turkish sultan, while spies from both sides came to the City looking for information.

– Under a 2017 Mayor's conclusion (still confirmed as active through the current terms of Dubrovnik Museums), students of UNIDU, RIT Croatia and Libertas are entitled to free or reduced entry with their X-ica to the city walls, museums/galleries, theatre, cinema and other city cultural institutions, from the beginning of October to the end of June.

– Dubrovnik City Libraries: the discounted student membership is €2 instead of the regular €7 — not completely free, but much cheaper.

– Dubrovnik cinemas offer a student discount with your X-ica. A student discount is mentioned for the Marin Držić Theatre, but we could not find an official price list with the exact amount — ask at the box office.

Stradun — the main street of the Old Town.

21 When you need help

DID YOU KNOW...?

In 1377 Dubrovnik became the first in the world to introduce quarantine as a measure against infectious disease — travellers from infected areas had to spend 40 days on the islets of Mrkan, Bobara and Supetar before being allowed into the city.

– Dubrovnik Health Centre (family medicine and dentistry) — Dr. Ante Starčevića 1, 020/641-610, info@dom-zdravlja-dubrovnik.hr.

– Emergency medical service — numbers 194 and 112. Institute of Emergency Medicine of Dubrovnik-Neretva County, Dr. Ante Šercera 4b, 020/311-293.

– The on-duty pharmacy in Dubrovnik changes every 7 days — always check the current schedule at ljekarna-dubrovnik.hr.

– There is no separate “student clinic” in Dubrovnik — as a full-time student you are covered by HZZO health insurance like any other insured person.

On-duty pharmacy — Old Town (Stradun) and Gruž. The schedule rotates every week, check ljekarna-dubrovnik.hr.

Health Centre and Dubrovnik General Hospital.

22 Student Dubrovnik (map)

Orientation map — where things are

23 Who do I contact?

I have a problem with an exam	professor / department student office / Student Council
I'm not sure about my rights	Student Ombudsperson / Student Council
I need a job	Student Service — 020/437-680, studentservis@scdu.hr
I need a scholarship	stipendije@unidu.hr — Marijana Lujo, 020/446-028
I need psychological support	jelena.bupic@unidu.hr — 020/445-921
I want to go on Erasmus+	international@unidu.hr — +385 (0)20 44 60 41
I have a project idea	Student Council — studzborunidu@gmail.com
I need housing/meals	Student Centre Dubrovnik — scdu.hr
I need accommodations due to a disability	daria.vucijevic@unidu.hr

24 A message from the SZDU president

Dear freshman,

Welcome to Dubrovnik and to the University that will be your second home for the next few years. I know the beginning is always a bit chaotic: a new city, new people, a pile of paperwork and the feeling that everyone except you knows what they are doing. Nobody knows everything from day one — not even us.

That is why we made this guide, so that at least you do not have to hunt for the basics on your own. But the most important thing does not fit into any brochure: we are here for you. If you get stuck with an exam, paperwork, rent, or simply need someone to listen, get in touch. The Student Council is not an abstraction — we are students just like you, elected to have your back.

Make the most of these years — meet people, try something new, make mistakes, fix them. Dubrovnik is a small city, but a student here is never alone.

Welcome to UNIDU.

Mato Šundrica
President of the Student Council of the University of Dubrovnik

Not sure who to turn to?

Contact your Student Council. We are here for you.

25 Glossary

AAI — the authentication and authorisation infrastructure of the Croatian science and higher education system. You use your AAI@EduHr account (CARNet account) to log in to Studomat, e-Građani and the Central State Portal.

Academic quarter (akademska četvrt) — the quarter of an hour (15 min) linked to the start of a lecture — a professor may start a lecture up to 15 minutes late.

Apsolvent — a student who has attended all courses but has not yet graduated (unfinished thesis or an exam not yet passed).

ECTS — (European Credit Transfer and Accumulation System) — the system of earning and transferring credits. 1 credit = 25–30 hours of work, 60 credits = the workload of one academic year. Up to 180 in undergraduate and 120 in graduate studies.

JMBAG — (Unique Master Citizen Number of an Academic Citizen) — assigned when you enrol in a higher education institution. JMBAG ≠ JMBG (the general personal identification number).

Kolokvij (mid-term) — at some faculties it replaces the exam — if you pass all mid-terms of a course, you are exempt from the exam. At others it is only a prerequisite for taking the exam.

Office hours (konzultacije) — time during the week when a professor or teaching assistant is available to students for extra questions.

Parcijala — when a student has not completed all obligations of the previous academic year and therefore enrols in the next one only partially.

Predrok — a written or oral assessment that lets you pass an exam before the official exam periods begin.

Prvostupnik/prvostupnica — (baccalaureus/baccalaurea, Bachelor's Degree) — the academic degree awarded after 3 or 4 years of study.

X-ica — the popular name for the student ID card — proof of student status, your pass to the canteen and often to discounts at cultural institutions.

Rector — the head of the university, a full professor elected by the university council for a fixed term.

Rector's Award — an annual award for the best student works of scientific or artistic content, or for the best grade average.

Semester — half of an academic year — there are two semesters in one academic year.

Skripta — notes based on the professor's lectures — a condensed version of the textbook for exam preparation.

Skriptarnica — a shop within the faculty where you buy books and student forms.

Student office (studentska referada) — the place for all information on your student status, registrations, enrolment and certificates.

Student Council — the representative body of the University's students — see chapter 16.

Student Ombudsperson — deals with the protection of students' rights and freedoms — see chapter 15.

Studomat — the system for registering/cancelling exams, viewing results and schedules, enrolling in the next year, choosing electives and printing certificates. If you neither sit an exam nor cancel it on time, it is recorded as a fail and you lose that exam attempt.

Meal subsidy — the amount credited to your X-ica on the 1st and 15th of each month — see chapter 4.

Requirement (uvjet) — the minimum number of ECTS credits you must earn to enrol in the next academic year — see chapter 2.

STUDENTSKI ZBOR SVEUČILIŠTA U DUBROVNIKU