

UNIVERSITY OF DUBROVNIK

Committee for the preparation of consolidated texts of general acts of the University of Dubrovnik

Ref. No.:

Dubrovnik, 1 September 2026

Pursuant to the authorisation of the Senate of the University of Dubrovnik for the preparation and publication of consolidated texts of general acts of the University of Dubrovnik, in accordance with the Decision adopted at its 212th session held on 18 December 2024, the Committee for the Preparation of Consolidated Texts of General Acts of the University of Dubrovnik, at its session held on 1 September 2026, established the consolidated text of the Decision on the Requirements for Enrolment in the Second Year of Graduate Study Programmes, comprising the Decision on the Requirements for Enrolment in the Second Year of Graduate Study Programmes adopted by the Senate of the University of Dubrovnik at its 208th session held on 25 September 2024 and the Decision on Amendments to the Decision on the Requirements for Enrolment in the Second Year of Graduate Study Programmes adopted by the Senate of the University of Dubrovnik at its 229th session held on 15 July 2026, which specify the dates of their entry into force.

Decision on the Requirements for enrolment in the second year of graduate study programmes (Consolidated text)

1. Full-time students enrolled in Croatian-taught graduate study programmes

Article 1

(1) A full-time student enrolled in the first year of a graduate study programme conducted in Croatian (hereinafter: the Croatian-taught graduate study programme) shall be entitled to enrol in the second year of study as a full-time student, without the obligation to pay a contribution towards the costs of study, provided that the student has earned 55 or more ECTS credits in the first year of the graduate study programme.

(2) A full-time student enrolled in the first year of a Croatian-taught graduate study programme shall be entitled to enrol in the second year of the graduate study programme as a full-time student, subject to payment of a contribution towards the costs of study, provided that the student has earned 45 or more but fewer than 55 ECTS credits in the first year of the graduate study programme.

(3) Upon enrolment in the second year of the university graduate study programme, the student referred to in paragraph 2 of this Article shall be required to enrol in all courses prescribed for the second year of the graduate study programme and to pay a contribution towards the costs of study in an amount equal to the product of the value of one ECTS credit, in accordance with the Senate Decision in force on the costs of study and the value of an ECTS credit, and the number of ECTS credits not earned in the first year of the graduate study programme.

Article 2

A full-time student enrolled in the first year of a Croatian-taught graduate study programme who fails to meet the requirements for enrolment in the second year of the graduate study programme in accordance with Article 1 of this Decision shall, in the following academic year, repeat the first year of the graduate study programme. The student shall be required to pay a contribution towards the costs of the first year of study being repeated in an amount equal to the product of the value of one ECTS credit and the number of ECTS credits not earned in the first year of the graduate study programme.

Article 3

(1) A full-time student enrolled in the second year of a Croatian-taught graduate study programme who, by the end of the academic year, fails to meet all the requirements for completing the graduate study programme, i.e. fails to earn 120 ECTS credits, and has not repeated the first year of the graduate study programme, shall re-enrol in the second year of the graduate study programme as a full-time student.

(2) The student referred to in the preceding paragraph shall be required to pay a contribution towards the costs of the second year of study in which the student re-enrols, in an amount equal to the product of the value of one ECTS credit and the number of ECTS credits not earned in the first and/or second year of the graduate study programme.

Article 4

(1) A full-time student enrolled in a Croatian-taught graduate study programme shall be required to complete the study programme no later than within a period twice as long as the prescribed duration of the study programme, i.e. the total permitted period of study at graduate level for a full-time student shall be four academic years.

(2) A full-time student enrolled in a Croatian-taught graduate study programme shall be entitled to repeat each year of study no more than once.

(3) If the student fails to complete the study programme by the end of the academic year in which the student reaches the maximum permitted period of study, the student shall cease to be entitled to continue studying as a full-time student in the study programme concerned at the University of Dubrovnik.

2. Part-time students enrolled in Croatian-taught study programmes

Article 5

A part-time student enrolled in the first year of a Croatian-taught graduate study programme shall be entitled to enrol in the second year of study as a part-time student, subject to payment of the full amount of the costs of study, provided that the student has earned 45 or more ECTS credits in the first year of the graduate study programme. Upon enrolment, the student shall be required (cumulatively) to enrol in all courses prescribed for the second year of the graduate study programme and to pay the full amount of the costs of study in accordance with the Senate Decision in force on the costs of study and the value of an ECTS credit.

Article 6

A part-time student enrolled in the first year of a Croatian-taught graduate study programme who fails to meet the requirements for enrolment in the second year of the graduate study programme in accordance with Article 5 of this Decision shall, in the following academic year, repeat the first year of the graduate study programme and shall be required to pay 50% of the full amount of the costs of study in accordance with the Senate Decision in force on the costs of study and the value of an ECTS credit.

Article 7

A part-time student enrolled in the second year of a Croatian-taught graduate study programme who, by the end of the academic year, fails to meet all the requirements for completing the graduate study programme, i.e. fails to earn 120 ECTS credits, shall repeat the second year of the graduate study programme and shall be required to pay 50% of the full amount of the costs of study in accordance with the Senate Decision in force on the costs of study and the value of an ECTS credit.

Article 8

(1) A part-time student enrolled in a Croatian-taught graduate study programme shall be required to complete the study programme no later than within a period twice as long as the prescribed duration of the study programme, i.e. the total permitted period of study at graduate level for a part-time student shall be four academic years.

(2) If the student fails to complete the study programme by the end of the academic year in which the student reaches the maximum permitted period of study, the student shall cease to be entitled to continue studying as a part-time student in the study programme concerned at the University of Dubrovnik.

3. Full-time and part-time students enrolled in English-taught study programmes

Article 9

A full-time or part-time student enrolled in the first year of a graduate study programme conducted in English (hereinafter: the English-taught graduate study programme) shall be entitled to enrol in the second year of study as a full-time or part-time student, subject to payment of the full tuition fee, provided that the student has earned 45 or more ECTS credits in the first year of the graduate study programme. Upon enrolment in the second year of the graduate study programme, the student shall be required (cumulatively) to enrol in all courses prescribed for the second year of the graduate study programme and to pay the full tuition fee in accordance with the Senate Decision in force on the value of an ECTS credit and the annual tuition fee for English-taught study programmes applicable to the cohort enrolled in the relevant academic year.

Article 10

A full-time or part-time student enrolled in the first year of an English-taught graduate study programme who fails to meet the requirements for enrolment in the second year of study in accordance with Article 9 of this Decision shall, in the following academic year, repeat the first year of the graduate study programme and shall be required to pay 50% of the tuition fee in accordance with the Senate Decision in force on the value of an ECTS credit and the annual tuition fee for English-taught study programmes applicable to the cohort enrolled in the relevant academic year.

Article 11

(1) A full-time or part-time student enrolled in the second year of an English-taught graduate study programme who, by the end of the academic year, fails to meet all the requirements for completing the graduate study programme, i.e. fails to earn 120 ECTS credits, shall repeat the second year of the graduate study programme and shall be required to pay 50% of the tuition fee in accordance with the Senate Decision in force on the value of an ECTS credit and the annual tuition fee for English-taught study programmes applicable to the cohort enrolled in the relevant academic year.

Article 12

(1) The permitted duration of study and the maximum number of times a year of study may be repeated by full-time students enrolled in English-taught study programmes shall be governed by the provisions of Article 4 of this Decision.

(2) The permitted duration of study for part-time students enrolled in English-taught study programmes shall be governed by the provisions of Article 8 of this Decision.

Article 13

- (1) The provisions of this Decision shall apply to all students enrolled in graduate study programmes at the University of Dubrovnik, regardless of the date of their enrolment in the study programme, with the exception of students enrolled in the professional graduate study programme “Clinical Nursing”, for whom a separate decision shall be adopted due to the specific nature of the study programme.
- (2) Taking into account the specifics of the study programmes and implementation plans, this Decision authorises the councils of the University constituent units, solely for the purpose of implementing and further elaborating the provisions of this Decision and with the consent of the Senate, to adopt specific instructions and guidelines as general acts of the University constituent unit.
- (3) The instructions and guidelines referred to in the preceding paragraph shall not be contrary to the provisions of this Decision.

Article 14

On the date of entry into force of this Decision, the Decision on the Requirements for Enrolment in the Second Year of University Graduate and Specialist Graduate Study Programmes at the University of Dubrovnik, adopted by the University Senate at its 140th session held on 24 April 2017, the Decision on Amendments to the Decision on the Requirements for Enrolment in the Second Year of University Graduate and Specialist Graduate Study Programmes at the University of Dubrovnik, adopted by the University Senate at its 160th session held on 25 September 2019, the Decision on Amendments to the Decision on the Requirements for Enrolment in the Second Year of University Graduate and Specialist Graduate Study Programmes at the University of Dubrovnik, adopted by the University Senate at its 163rd session held on 29 January 2020, and the Decision on Amendments to the Decision on the Requirements for Enrolment in the Second Year of University Graduate and Specialist Graduate Study Programmes at the University of Dubrovnik, adopted by the University Senate at its 184th session held on 27 April 2022, shall cease to be in force.

Article 15

This Decision shall enter into force on the date of its adoption and shall remain in force until revoked or until a new decision is adopted.

Chair of the Committee for the preparation of
consolidated texts of general acts of the University of Dubrovnik

Secretary General
Matej Trpin, dipl. iur., m. p.